

Friends of the Cumbres & Toltec Scenic Railroad, Inc.

4421 McLeod NE, Suite F, Albuquerque, NM 87109

PHONE (505) 880-1311 FAX (505) 856- 7543

E- mail: info@cumbrestoltec.org

Web site: <http://www.friendsofcumbrestoltec.org>

Bunkhouse Rules at Antonito CRF

Policy and Procedure

The Friends have set up two section cars as bunk cars that are kept in Antonito for volunteers to stay in while volunteering for work sessions. These have electric lights with outlets having USB ports for charging and bunks with high-quality mattresses. For those using the facilities a \$5 donation per session is requested for upkeep. A limit of four reservations will be accepted for Bunk Cars per session and one reservation for two Inside the CRF and two reservations for RV vehicle Parking.

When staying in bunk cars, keep the following in mind:

1. The #1 guideline is "Leave everything in the same condition, or better than you found it." There is no maid service and this volunteer benefit only works if everyone is considerate of others. There are small brooms and dust pans in each car, use them when needed. Sponge Mops are available in the CRF rest room.
2. There are three bunks in each car. You may remove the plastic cover from the mattress, but please replace it when you leave. Use your own linens or sleeping bag on the mattress, please do not lay directly on the mattress!
3. There is only one 120v outlet at the CSF, midway on the southeast side of the structure. Power cords should be run under tracks to the location of the car. But since the car is subject to movement, don't route or secure the cords in a way that it would be hard for a train crew to detach them. Also check to ensure the car brake is set and the wheels are chocked.
4. You should lock the bunk car during the day, coordinate access with any other residents. Remember to return keys, to the site leader before leaving.
5. There are porta-pottys behind the shipping containers that can be used if necessary overnight.
6. There could be animals/birds that want to visit you; keep the doors closed. Open the windows for ventilation at night.
7. No cooking of anykind including the use of barbecue. This is not permitted do

to the fire danger in and around the CSF.

8. With limited electric power - heaters, and other high current appliances are not permitted.
9. Be aware that when there is a significant temperature variation between day and night, the CSF steel structure will pop and scare the ^^^^ out of you the first night it happens.

Inside the CRF:

1. Keep the CRF door locked overnight is important. If staying inside the CRF you must have a flashlight so you can maneuver through the CRF when it is dark. Try to minimize the number of lights on during the evening. A maximum of two volunteers will be permitted to stay in the facility and they must bring their own cots and sleeping bags and set them up in the tool room only. Cots, bedding and personal items must be put away each morning by 7 am as session personnel will be arriving.
2. The refrigerator may have sodas and snacks, but be aware that these were funded by the "Lunch Option" paid during registration. If you are staying for a full week, you might consider replacing anything you consume.
3. You might be able to keep a limited amount of food in the refrigerator/freezer, but coordinate that with the Kitchen Crew if the kitchen is active.
4. Please be considerate of the Kitchen Crew and clean up after you cook or microwave food, that means inside the microwave as well.
5. Keep personal items in your vehicle or the bunk car as much as possible.
6. The shower has a limited amount of hot water. Coordinate your showers with others.
7. Keep the shower clean, and if necessary clean it on a regular basis and when you leave.
8. Mop the bathroom floor regularly!
9. When the trash can is full, take the trash to the trash container at the east end of the building, trash pick-up is by the town weekly.

Parking at the CRF:

1. If you are planning to sleep in your vehicle while attending the session make sure, before setting up, that you are not blocking access for day time operations. If you have a question check with the Site Leader.

2. To sleep in your vehicle you must be parked on Friends property. The C&TS parking lot is not acceptable.
3. You must submit a reservation to utilize the CRF facilities.
4. Sewage and Water connections are NOT available. Electric can be reached by extension cord.
5. In parking you must be off the roadway and not blocking access for day time operations. Overnight parking in the C&TSRR parking lot is not permitted.

RESERVATION REQUEST FORM

Reservation for use of the Section Bunk cars, the CRF facility or overnight parking must be obtained. Complete the requested information form and submit by e-mail a minimum of 10-days prior to the beginning of your work session to the reservation desk clerk at Bunk.Reservations@fctsrr.org . Your reservation will be reviewed and either approved or disapproved by return e-mail. Upon arrival check-in with the Site Leader first thing. If you have a question contact the desk clerk at the above email address or the Site Leader upon arrival.

Printed Name: _____ Contact Phone: _____

Reservation For: Bunk Car _____ CRF Bunking _____ Park- Use of Facilities _____

Session Attending: _____ Project Assigned: _____

Date of Arrival: _____ Date of Departure: _____